

NHTEA Minutes
Saturday, March 11, 2006
Tech Ed Concepts-Concord, NH

In attendance: Cindy Allen; Dick Amarosa; Dan Caron; Christine Landry; Ray Ross; Ed Taylor; Bruce Wheeler;

9:22am

1. **Secretary's Report**(Christine L.)---motion made; seconded and passed to accept the minutes as written;
2. **Treasurer's Report**(Cindy A.)---motion made, seconded and passed to accept the report as written; current balance is \$1,958.59; had lots of expenses for the month of February; report is attached;
3. **Teacher of the Year/Program of the Year**(Dan C.)---'05-'06 award winners will have their information retained for next year's ITEA Teacher and Program Excellence Awards; those nominees not selected this year for recognition will have their paperwork retained and used next year if nominated again; it was suggested that we expand on the award theme to recognize those who have been vital to the Technology Education field of study---some categories discussed include: outstanding service to Tech Ed; vendors who have been a vital resource to our school programs; friends/community partners of Tech Ed; it was suggested that a dinner/banquet take place and create a plaque/certificate in recognition of those identified; Ray R. and Dan C. will start looking into organizing the details and encouraging alumni to help out with creating this event; will need a sponsor(s) to underwrite the event; anyone who wants to help out with this can contact Dan C. and/or Ray R. at the following e-mail addresses:
dwcaron@hotmail.com and/or loonisland@comcast.net
4. **Membership**(Cindy A.)---Cindy generated a list of 19 paid members with some contact information; she will send along all contact information to Bruce W. and Christine L. so accurate records can be maintained; ideas discussed are as follows: profile updating at our web site; high light the membership form on our web site; call on Lifetime Members for assistance with marketing our profession, helping organize events and maintaining contact with NHTEA; create a free membership incentive via a lottery system—1 person/month; we need to do some marketing!;
5. **Other**
 - a. **ANG Awareness Flight**(Dan C.)---nothing firmed up yet;
 - b. **NHTEA Letterhead**---no action yet; Cindy A. e-mailed our present letterhead to Bob L.; will wait to hear the status of our charter name before going forward with the printing of the letterhead;

- c. **NH hosting NEATT annual conference in October 2007**---Cindy A. spoke to Jerry Florio and he informed her that there are already people in place, if needed, to cover registration, vending and treasurer duties or we can do it ourselves; Cindy A. will attend Connecticut's early summer organizational meeting to see what the process is to prepare for our turn in hosting the event; marketing is key to the success of this annual conference; NH will be responsible for developing the program of workshops, lining up speakers and developing a marketing plan to maximize attendance in 2007; we need to start getting our name and host information out now, this year; Dan C. will design a survey and contact members as to what they want for workshops and speakers in 2007; Christine L. will forward the names and contact information of members to Dan C. to get the ball rolling; it was suggested that before Cindy A. attends the Connecticut conference committee meeting, we create a list of possible program topics, guest speakers, a theme and list of what people want as workshops; Cindy A. will bring in job descriptions to the next meeting of what needs to be accomplished for the host state;
- d. **Summer Workshop Ideas**---Dan C. generated a list of details that are attached to the minutes for discussion; it was agreed that Dan C. would design an informal survey to be e-mailed to all NHTEA members determining topics of interest, registration format, schedule of workshops, lodging alternatives, dates, etc.; discussed the importance of getting the word out as far in advance as possible of this event; include our announcement with the NEATT spring mailing, print and distribute our announcement at University of Southern Maine-T.E.A.M. meeting in early April; also send out the announcement via bulk e-mail; include our announcement in the TEC mailing for their annual July CADD Camps;
- e. **State Dept. of Education web site**---Ed T. spoke to Jerry K. and nothing has been firmed up yet in regards to adding a web page to the state's web site; there is a link to our curriculum guide; we need a link from the NHDOE state web site to the NHTEA web site; need to determine what the contents of the page should be and create a word document that mirrors the format used by the state;
- f. **Certificate of Revival of our Corporate Charter**---Ray R. attached a notice from the Dept. of State informing NHTEA of the loss of charter due to missing the filing date and fee due; a motion was made, seconded, discussed and passed to pay the necessary fees to reestablish our corporate charter with the State of New Hampshire, Dept. of State, Corporation Division once determined; Ray R. will fill out the required forms, fee and deliver it to the proper location as soon as possible; our mailing address continues to be: NHTEA PO Box 1065 Concord, NH 03302; Ed T.; Christine L. has been asked to generate a list of those who need to be notified in the event of an address change for our organization and to generate a monthly/annual list of those tasks to be done on a regular basis to avoid missing important deadlines (ie. mailbox renewal, charter renewal, ITEA affiliation date, etc.);

- g. NEA-NH Sponsored Forum**---Ray R. received an invitation to attend a collaborative forum about NCLB and other issues effecting education in our state; the invitation is attached; will take place on April 11, 2006 at the Marriott Conference Center in Concord from 4:30-7:30pm; Ray R. and Bruce W. will attend to represent NHTEA—Christine L. will sub if necessary;
- h. Edies Attendees**---Ray R. will be in touch with the contact person to inform them of our TOY and POY recipients and their guests; a motion was made, seconded and passed to reimburse Ray Ross for \$187.55 for the cost of the award plaques(invoice attached);
- i. Announcements:**
 - i.* New England Aviation+Space Education Teacher Workshop will take place at Daniel Webster College, Nashua on Wednesday, May 24, 2006 from 8am-3pm; if you need info., contact Christine L. at clandry@salem.k12.nh.us or Dan C. at dwcaron@hotmail.com ;Jerome Larkin or Sheila Bauer will be the keynote speaker;
 - ii.* Dr. Zubrin will be at the Christa McAuliffe Planetarium, Concord on Thursday, March 30th at 5pm; admission is \$5.00 for NHTEA members;
 - iii.* ITEA Special Recognition Award---haven't heard yet as to the status of our nominee; gave the entire nomination packet to Ed T. whom we had nominated for this award;
- j.** Next Event: There will be a social on Thursday, March 30, 2006 at the NH-TSA conference in Lincoln, NH at 11:30pm; room number to be announced at the conference;

Adjournment: 11:47am